



THE FOOTBALL ASSOCIATION

APPLICATION FOR PROMOTION FROM STEP 5 TO STEP 4 FOR SEASON 2012/2013

| SECTION 1 - GENERAL | |
|--------------------------|--|
| Name of Club | |
| Current League | |
| Name of Secretary | |
| Address | |
| Contact Telephone Number | |
| Contact Email Address | |

| SECTION 2 - ENTITY STATUS | |
|---|--|
| Entity Status (i.e. <i>Members Club, Limited Company, etc</i>) | |
| If Incorporated, Full Name of Company and Company Registration Number | |

| SECTION 3 - GROUND GRADING | | | |
|---|---|---------|---------|
| Current Grade as at 31 March 2011 (<i>Please delete as appropriate</i>) | Grade D | Grade E | Grade F |
| Floodlights - Date of Last Inspection | | | |
| Floodlight Readings | Average Lux Reading: Minimum Reading: Maximum Reading: | | |

| SECTION 4 - SECURITY OF TENURE | | | | | |
|---|----------|-----------|---------|------------------------|-------|
| Tenure on Ground (<i>Please delete as appropriate</i>) | Freehold | Leasehold | Licence | Ground share Agreement | Other |
| If Leasehold, Licence or Ground Share Agreement, please provide Name of Owner | | | | | |
| Period of Lease, Licence or Ground share Agreement | | | | | |
| Expiry Date of Lease, Licence or Ground share Agreement | | | | | |

| | |
|--|--|
| If Other, please provide details of the security of tenure arrangements in place | |
| Please detail any restrictions on the use of the ground that will prevent the Club having access during the Playing Season | |

| SECTION 5 - FINANCE | |
|---|--|
| Is the Club subject to an Insolvency Event | |
| Is the Club currently subject to a Winding-up Petition | |
| Has the Club been subject to any County Court Judgements in the past 12 Months | |
| What is the Clubs current Her Majesty's Revenue and Customs (HMRC) liability (PAYE, NI and VAT) | |

We signify the intention of _____ FC to be considered for promotion from Step 5 to Step 4 of the National League System for Season 2012/2013. We hereby enclose our grading fee of £120 (£100 + VAT). Fee only payable if you do not currently have a Grade E award or above.

_____ **Date:** _____
Club Chairman

Name in Capitals _____

_____ **Date:** _____
Club Secretary

Name in Capitals _____

PLEASE ENSURE YOU RETURN THE APPROPRIATE DOCUMENTATION WITH THIS FORM:-

- A cheque for £120 made payable to The Football Association Ltd if a grading visit is required
- Copy of latest audited or certified annual accounts (these must cover season 2010/11 at least)
- Copy of current lease or licence (if in a lease or licence arrangement)
- Copy of ground share agreement (if in a ground share arrangement)
- Copy of current floodlight certificate

**This completed application form and attachments must be returned to
Penny Kift at The FA Group, Wembley Stadium, PO Box 1966, London, SW1P 9EQ or
scanned and emailed to Penny.Kift@TheFA.com**

TO BE RECEIVED BY 31 DECEMBER 2011 AT THE VERY LATEST